

Eric Harmatz

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Education

Embry Riddle Aeronautical University
Bachelor of Science in Business Administration
Air Transport Management
CGPA: 3.95 *Honors Program*

Daytona Beach, FL
May '14 (Anticipated)

Relevant Coursework: *Airline/Airport Operations, Airport Management, Corporate Finance, Technical Report Writing (Honors), Principles of Management, Microeconomics, Macroeconomics, Principles of Transportation*

Leadership/Organizations

Airport Management Club
American Association of Airport Executives
Florida Airport Council

Daytona Beach, FL

Chapter President

Aug '12- Present

Chapter Treasurer

Aug '11- May '12

- Coordinated travel and lodging for site tours and conferences
- Calculated the semester budget and managed appropriations

Business Eagles

Apr '12 – Present

National Society of Collegiate Scholars

Apr '11 – Present

Work Experience

Frontier Airlines
Customer Service Agent

San Diego, CA
Jul '10 – Aug '10

- Efficiently checked in passengers for flights
- Issued tickets and handled money
- Rebooked passengers during irregular operations

Skills

Computer: Microsoft Word, Microsoft Excel, MATLAB, SabreSonic Interact
Analytical: Technical Report Writing, Research, Trend Analysis
Certificates: Private Pilot Certificate

Awards

Honors Program "Paper of the Year"
Dean's List

Apr '12
Dec '10- Present